
Monthly Board Meeting Minutes

Wednesday, March 12th 6:00 PM

Emily Anderson brought the Meeting to order at 6:00 PM.

Attendees

Trustees:

Bruce Rich
Dennis Shelley
Emily Anderson
Jim Schoenmann
Evan Worster - Absent

Employees:

Edmund Lemaire
Lucas Talpey
Carolyn Nadeau
Clay Hoyt

Public Comments:

Guest: Jamie Lee.

Guests: Claude and Shirley Gaudet. Lucas welcomed the Gaudets and explained they are here about the proposed Mill Road water extension. Lucas had prepared an estimate for a 6" main with two fire hydrants, and also an estimate for a 2" main with one fire hydrant. Lucas spoke to Tim, our Engineer, and he is fine with this 2" main, saying there would be plenty of pressure and water. There will be only two connections for now, but if everyone connected it would still be fine. The main will be 600-700 feet with a blow off at the end. The 2" estimate includes one week of excavation. Lucas would recommend the Board allow this 2" water main extension. Jim Schoenmann made a motion to allow Claude and Shirley Gaudet to extend the water main on Mill Road to 49 Mill Road, with 2" pipe, 2nd by Emily Anderson, all in favor. Mrs. Gaudet thanked the Board. The paperwork was signed by Mrs. Gaudet and Emily Anderson. The material estimate was paid. Lucas gave them a copy of the paperwork and said he will call the engineer tomorrow to have him come make the plans, then Lucas will order the parts and schedule the project.

509 Main Street request: Ronald Lamie has inquired about running water and sewer from the main house (after the meter) to a guest cabin out back. It was decided that more information was needed to decide if this would be considered a livable unit or not. Lucas will contact him.

Treasurer's Reports:

- **2024 Audit:** Carolyn explained that a weakness was found in the Audit because a large invoice for services in 2024 was paid in 2025, and also a related large reimbursement was similarly not received and posted until 2025. This is referring to
-

the water quality study and the reimbursement from the Drinking Water Program. Dates were discussed, as well as a response to this finding. Carolyn and Emily signed a revised Engagement Letter and the Representation Letter. Emily Anderson made a motion to accept the **2024 Audit**, 2nd by Dennis Shelley, all in favor.

- Dennis Shelley made a motion to accept the **Budget and Revenue and Trial Balance ending 12/31/24, 1/31/25, 2/28/25** with the adjusting journal entries from the audit, 2nd by Emily Anderson, all in favor.
- Emily Anderson made a motion to accept the **2/12/25 Monthly Meeting Minutes**, 2nd by Bruce Rich, all in favor.
- Current Liens/Disconnections: Carolyn mailed two sewer lien notices this week to sewer only customers. These are for unpaid 10/1/24 bills. There were no disconnections.

New Business:

- Clay passed his tier I water treatment and distribution tests. He is now studying for his wastewater test. Good job!
- 2011 Truck: This will not pass inspection because of rust. It has 40,000 miles on it. We could put some work into it in hopes to get a couple more years out of it, or we could start looking for a used truck to purchase. Dennis suggested getting the truck in for an inspection anyway to make sure the truck is safe otherwise. This was tabled until the next meeting.
- DWP Grants: Lucas spoke to Tom Bahun about available grants: update Emergency Response Plan, Source Water Protection, and Vulnerability/Risk Assessment. Plans such as these should be updated every so often. We can now get grants to do these updates now that we are passing Lead and Copper, and we could do them for \$250. Everyone is on board to move forward with these.
- IFW: Doug from the Inland Fisheries and Wildlife stopped in this week and explained to Lucas that the agency wants to buy a chunk of land from Carrier Timberlands LLC. This land is considered a deer yard. This land abuts Big Wood. He is asking Lucas to sign a letter to be in favor of this, as a way to protect our source water. Everyone agreed.

Old Business:

- Orthophosphate update: We are moving along with this. We have done some plumbing in the filter plant to prepare for this. Rocky came today to look at the electrical situation for the new pump. We have not ordered the chemical yet but we have set up our account with the company. After we have everything ready the DWP will come and do an

initial inspection. Everyone reviewed the draft 4/1/25 billing mailing, which gives facts about this new chemical. Emily said it looks great.

- Sump Pump Plan: We have a list ready for when we are out reading meters.
- Jackman Municipal Election is March 19th from 10 AM to 6 PM. Thank you again to Jamie for being willing to be a write in to become a Trustee. Tonight is Jim's last meeting. Thank you Jim, we appreciate you! Jim said he has learned a lot while being on the Board and he has a whole new appreciation for what the District does.
- O'Malley 2nd meter installation: Nothing new.
- AWOS: Lucas had a meeting with Kirstie after our last meeting to let her know the Board's discussion about this.

Report from Operators: Water and Sewer

- Water:
 - Clay spoke about the Lake Street main break. It went well despite the cold weather.
 - The trailer park has had at least two leaks that have been found and repaired. We have found that their 2" meter has stopped reading, sometime in mid February. This will need to be replaced.
- Sewer:
 - Ed said we are done with discharge and discharged a total of 20.6 million gallons. All sampling came out fine.

Emily Andeson made a motion to adjourn at 7:05 PM. The next scheduled Regular and Annual Meeting is April 9th, 2025.

Carolyn Nadeau, Treasurer: _____ Date: _____